



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: May 13, 2025

Title of Item: 2026 Budget Process and Schedule Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Kathleen Ryan, County Auditor		Department: Auditor
Presenter (Name and Title): Kathleen Ryan, County Auditor		Estimated Time Needed: 10 Minutes
Summary of Issue: Review the attached Budget Process Timeline and gather Board guidance.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

2026 Budget Process Timeline

April 24 th	Budget Process and Schedule Review	Budget Committee
May 13 th	Budget Process and Schedule Review	Administration County Board
May 19 th	Budget Process, Schedule and Preparation Forms to Department Heads	Administration
June 27 th	Budget Preparation Forms DUE to Administration	Administration Department Heads
July 9 th	Budget Discussion with Department Head Group	Administration Department Heads
July 14 th – 18 th	Individual Meetings with Department Heads to Review Draft Budgets	Department Heads
August 12 th	Appropriations & Dues Discussion	County Board Administration Department Heads
August 26 th	Budget Presentations – General Gov. & Sheriff Budget Presentations – HHS & Road & Bridge	Department Heads
September 9 th	County Board considers Preliminary Levy, <i>if desired</i> – TNT must occur after November 24 th – Must be adopted by September 30 th	County Board
September 23 rd	County Board considers Preliminary Levy, <i>if needed</i> – Must be adopted by September 30 th	County Board
November 25 th	Additional Budget Discussion, <i>if needed</i>	County Board Administration Department Heads
December 9 th 6:05 p.m.	Budget Information Meeting held (TNT)	County Board Administration
December 16 th	Final FY 2024 Budget (operating and capital) and Levy adopted – Must be adopted no later than 5 working days after Dec. 20 th (Dec. 26 th)	County Board